

# Conway Road Medical Practice

80a Conway Road Sale Cheshire M33 2TB

## PPG Minutes 20.07.23

**Attendees:** Dr Julie Hobman (GP Partner) Tracy King (Assistant Practice Manager) LL (Chair) IL (Vice Chair), JK, MW, MK, JL, CE, BW

### Apologies:

PR, DL

1 – Welcome

Many thanks for all who attended.

2- Minutes of last meeting

3- Matter arising

1. Actual/virtual member – LL has set a timescale for the agendas – to be sent out 2 weeks in advance of meeting.
2. Referral governance – Practice has no control over waiting lists and referral times – JH mentioned the ‘while you wait’ website which is linked via our website in the news section.
3. Confidentiality - agenda item
4. Meeting with other PPG – agenda item
5. Monthly health topics – agenda item

4- Agenda Items

1. Confidentiality- LL – all items discussed are public domain
2. Patient education evening – Joint care 12<sup>th</sup> June feedback – Very informative and helpful. Practice to make it clear to patients at beginning and end that this is not a private consultation. Some members felt it came across as they could be referred straight to the Oaklands private hospital. JH explained that the NHS have contracts with The Spire and Pines which enables GPs to refer NHS patients into a private sector as an NHS patient. In future TK to consider adding to the invite text that it is not a private consultation, and the clinician cannot discuss individuals’ cases.
3. Correspondence from Bodmin Road update – TK has made contact with the Practice Manager at Bodmin Road who is interested in joining up each of our practice PPGs and working together as one. JH/TK explained we are part of a network called ‘Sale Central’ with Boundary House, Washway Road, Firsway and Bodmin. TK will contact

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other Practice Managers and their PPGs to see about arranging a joint meeting to discuss how each PPG works and projects etc. Bodmin Road has arranged a charity event 'seeking the SUMMIT' TK to send the information to all PPG members with the meeting minutes. The group made a collective decision that they would like information on potentially sharing ideas with other GPs and would maybe not take part in the Summit event this time.

4. Campaign calendar- It was decided that JL, MW and PR who have previously volunteered to take lead on advertising health campaigns within the surgery. This including put up posters etc in a specific area to be accessible and visible to patients whilst they are in the practice. The next big campaign upcoming is the flu season. We kindly had volunteers who would like to help at the clinics in marshalling patients into the building etc. TK will feed this to the Practice Manager and will forward out dates. TK will govern the campaigns. Members have asked that for the next meeting we try and compile a calendar of upcoming campaigns to allow for planning.
5. Ideas on beneficiaries for proceeds of charity Summit event – Decided against the Summit event this time.
6. Practice updates – TK present members with a copy of our new newsletter – TK asked whether any members would like to take lead on having a designated section on the newsletter. This will be added to the agenda for the next meeting.  
JH/TK very proud of our 2023 GP patient survey results. We were over the national average in all areas bar 1 – which was a question with regards to local services and not our surgery. This survey has been shared with all our staff who are delighted. BW fed back that she had spoken with a first aider who informed her that 2<sup>nd</sup> defibs are available at a cost of £3-400. The group had already decided not to proceed with this, but it was noted, and BW thanked for this information.

5- Any other business – none to report

6- Date of next meeting – **19<sup>th</sup> October 6.30pm** – at this meeting we will look at making a full year of dates for 2024

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